

STAND UP. STAND TOGETHER.

STAND FOR CHILD CARE.



2023 Symposium

May 7-10 | Arlington, VA

#CCA0ASYMPOSIUM23

Call for Session Proposals Outline

Proposal Submission Deadline: December 16, 2022

Use this outline to help provide the information necessary for your session submission:

Session Title: A brief and descriptive explanation of your session.

Session Description: A 250-word description of your session, including a summary of the topic and of the information, takeaways, benefits or lessons that you expect Symposium participants to gain. This is the primary element of your proposal that the reviewers will use to evaluate your session. All sessions are noncommercial and avoid endorsement of services or products.

Session Leaders and Presenters: The accurate names, titles, organizations, and contact information for the representatives organizing the session, presenting, and facilitating discussions.

Symposium Topic: **Select one** of the topic areas that best describes the major content focus of your session and will be used to help Symposium participants find the content most relevant for them.

- ☐ Business/Organizational Systems
- ☐ Diversity, Equity and Inclusion
- ☐ Early Childhood Educators and Practitioners
- ☐ Family and Community Engagement
- ☐ Health, Nutrition and Safety
- ☐ Innovative Practices
- ☐ Cutting Edge Research
- ☐ Policy and Advocacy
- ☐ Other

Target Audience: **(Select all that apply)**

- ☐ Child Care Resource and Referral Staff
- ☐ Early Childhood Practitioners
- ☐ State Agency/Government Officials
- ☐ Business/Organization Leaders
- ☐ Training & Technical Assistance (T/TA) Professionals
- ☐ Other



Session Format:

A concurrent session is a 75-minute session on a specific topic designed to share knowledge and develop skills and expertise among participants. See “Formats” below for a wide variety of creative approaches to this session type.

Select the format that is most appropriate for your topic and will best involve the audience and create the most effective learning opportunity. We encourage you to suggest or use a format that maximizes participant interaction and allows the presenters to bring their full range of creativity to the topic:

- ☐ **Party of One:** Session with a solo presenter with some interactivity, question and answers, and table talk.
- ☐ **Panel:** A session with three to four presenters in a moderated panel discussion, followed by 15– 20 minutes of questions and answers. Be sure to include a diverse range of panelists as outlined in the diverse perspectives section.
- ☐ **Café:** A moderated session that opens with short presentations of three to five minutes per presenter (maximum of three presenters), followed by roundtable discussions that allow the audience and presenters to interact. A session leader articulates the issues and facilitates both the discussion and wrap-up.
- ☐ **The Results Roundtable:** The Results Roundtable is designed to provide peer-supported advice on individuals’ most pressing problems within the topic or theme of the session. Each participant is given time to think of a challenge they are facing. Participants are then divided into groups, and each person has a chance to present their problem and have it brainstormed by the group in short cycles lasting five to seven minutes. Groups then share their solutions and can create a visual that identifies all the challenges.
- ☐ **Collective Action:** This workshop format has participants working together in an interactive session designed to be hands-on and collaborative. While there may be lessons conveyed by the session leader, the emphasis is on facilitated peer-discussion, hands-on activities, and real-world problem solving.
- ☐ **Spark Proposal:** Short oral presentation or discussion (about 10 minutes). This format is most appropriate when you have something you’d like to share but may not be able to put together a full session proposal.

Spark proposals are limited to 1 or 2 presenters or facilitators.
Accepted proposals will be combined with other spark presentations like in-person concurrent sessions or on-demand sessions.
- ☐ **Your Session Format Idea Here:** We encourage you to be as creative as possible in your approach to the session format. Please feel free to propose a new or different approach not described above, with details for how the session will be designed, set-up, and facilitated/moderated.

Do you have an idea of something you'd like to hear about or discuss at the 2023 Symposium?

Have you heard of an exceptional speaker that we need to know about or want to see at Symposium? Think of this as crowdsourcing the sessions that CCAoA may curate. You can provide a suggestion or offer to work with others to pull the idea together into a session.

Diverse Perspectives: As an organization committed to equity, diversity, and inclusion we embrace the rich diversity found within our membership, staff, and the communities we serve, including in ability, age, color, ethnicity, race, family or marital status, sex, gender identity and expression, sexual orientation, language, national origin, political affiliation, religion, socioeconomic status, and other dimensions of diversity. We strongly recommend that session proposals include speakers with diverse individual backgrounds, from multiple types of organization, at every stage of their career, and from organizations across a geographic span.

Speaker Registration: If you are selected to speak at the 2023 Symposium we offer a discounted registration rate of \$650 per speaker for your session. This fee includes the ability to attend the full program and any food or beverage items served.

Complete your proposal today at childcareaware.org/cfp/symposium23.

